

APPENDIX A: Recommended Cleaning & Disinfection Frequencies

Area	Scope	Frequency
High Touch Point Areas	Areas of special consideration as multiple people touch throughout the day.	Disinfected several times throughout the day
Throughout the School	Light switches and plates, HVAC vents & filters	Switches and plates done daily HVAC vents weekly, Filters every 3 months
Halls/common areas	Door handles, water fountains, handrails, carpets, elevator and vending machine buttons,	Full daily cleaning 5 times a week with high touch points cleaned multiple times throughout the day.
Classrooms & Offices	Desks & desk storage, seats & chairs, equipment, storage spaces, floors, telephones & touchscreens, garbage cans, coffee machines, microwaves, bottle fillers, sign in/out tables	Custodian: Occupied rooms daily 5 times per week User: Supplemental cleaning of personal space daily as needed
Cafeteria & Food Service	Tables, chairs, handrails, countertops, touchscreens, napkin dispensers, microwaves, refrigerators & freezer door handles, food prep tables	Custodian: Daily as needed. Determined by use. Food Service: Standard cleanup of prep area to allow for proper C&D
Restrooms	Doorknobs & handles, faucets, soap dispensers, paper towel dispensers, hand dryers, toilet paper & paper towel dispensers, sanitary napkin receptacles, stall doors & locks	Full daily cleaning 5 times per week.
Athletic Facilities	Locker rooms & lockers handles, benches, wrestling mats, equipment	Based on use
Auditoriums, Multipurpose Rooms, Gyms	Seats & benches, scoreboard equipment, PA equipment, Doors & hardware, tables, handrails	Based on use
Outdoor areas	Playground equipment, swings, slides, ropes, tunnels, bridges, benches and tables, handles and rails	Clean as needed 5 times a week depending on use and if bodily fluids are present or reported. Disinfection is not recommended by the CDC for outdoor areas